

# Town of Millington

## Mayor and Council Meeting Minutes

May 9, 2025

**Presents:** Mayor Kevin Hemstock  
Council Michelle Holland  
Council Mark Linton  
Council Zita Seals  
Council Wayne Starkey

**Town Administrator:** Jo Manning

**Public & Others:** Melissa Ireland and Sheriff Hickman

**Call Meeting to Order:** Council Kevin Hemstock called the meeting to order at 6:35 pm.

**Minutes of previous meeting:** A motion to approve the minutes for the April 11, 2023 meeting, was entered by Council Starkey; a second by Council Seals, a vote of 5-0 was entered.

**Susquehanna Operational Services Report:** No Report Submitted.

**Kent County Sheriff's Report:** Sheriff Hickman gave the monthly report.

**Town Administrator Report:** Reviewed

**Code Enforcement Report:** Reviewed

**Rental Property Report:** Reviewed

**Old Business:** Administrator Manning updated the Council on the 172 Sassafras St. project. A proposal was submitted for the installation of an air/heating unit in the cafeteria section of the building by Legacy Mechanical. Manning asked for Council to approve the proposal to continue working towards the Food Bank occupancy. A motion was entered by Council Starkey and a second by Council by Seals, a vote of 5-0 was entered.

Council discussed the future legalization of adult use cannabis; we will continue to watch for the approval of the legislation and any restrictions that may occur with this bill.

**Public Hearing:** A motion was made to close the regular meeting and open the public hearing by Council Starkey and a second by Council Seals, a vote of 5-0 was entered. A motion to open the Public Hearing was entered by Council Starkey, a second by Council Seals, a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2023-02, Amendment of the Building Construction Ordinance. There was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Seals; a vote of 5-0 was entered.

Mayor Hemstock read into record Resolution 2023-04, Mobile Food Units, there was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Linton; a vote of 5-0 was entered.

Mayor Hemstock read into record Resolution 2023-05, Adoption of the Budget for FY2024. There was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Linton; a vote of 4-1 was entered. Council Seals questioned the public safety budget amount.

Mayor Hemstock read into record Resolution 2023-06, Adoption of the Fee Schedule, there was no public comment. A motion to adopt was entered by Council Starkey, a second by Council Holland; a vote of 5-0 was entered.

A motion was made to close the public hearing by Council Starkey and a second by Council Seals, a vote of 5-0 was entered. A motion to open the regular meeting was entered by Council Seals and a second by Council Starkey, a vote of 5-0 was entered.

**New Business:** Council Holland asked the Council to approve the special event permit for the Lions Club yard sale on 7-22-23; a motion was entered by Council Starkey and seconded by Council Seals, a vote of 4-0-1 was entered, Holland recused herself from the vote.

**Public Comments:** There was no public comment.

**Council Comments:** There were no comments.

**Correspondence:** There was no correspondence

**Closed Session:**

A motion to close the public meeting to enter into a closed session for the purpose of personnel discussion was entered by Council Starkey, a second by Council Seals, a vote of 5-0 was entered. A motion to open the closed session was entered by Council Starkey and a second by Council Seals, a vote of 5-0 was entered. Council reviewed annual employee evaluations and proposed pay rate adjustments as submitted by Administrator Manning. A motion to close the closed session was entered by Council Seals and a second by Council Starkey, a vote of 5-0 was entered. A motion to open the regular meeting was entered by Council Starkey and a second by Council Seals, a vote of 5-0 was entered.

With no further business to discuss a motion to adjourn at 8:50 PM was entered by Council Starkey, seconded by Council Seals, a vote of 5-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk