

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**June 13, 2017**

**Present:** Mayor Claude J. Morales, Jr.  
Council Kevin Hemstock  
Council Jason E. Manning

**Town Administrator:** Jo Manning

**Media:** Trish McGee

**Attendees:** Sheriff Price, Kent County Sheriff's Department; Don Reed, MES; and Paul Garvey

**Minutes of previous meetings:** The minutes of the May 9, 2017 meeting were reviewed. A motion to approve was made by Hemstock, a second by Manning; a vote of 3-0 was entered.

**Kent County Sheriff's Report:** Sheriff Price reviewed the report for May 2017. There were 49 speed assignments resulting in 47 warnings, 52 citations and 1 DWI arrest. The Sheriff's Department responded to 13 non-criminal complaints and 0 criminal complaints.

**Maryland Environmental Services Report:** Don Reed reported that there were no violations at the water treatment plant or the wastewater treatment plant. No sludge was hauled from the facility. There was a spill of about 100 gallons from the wastewater treatment plant that was cleaned up and reported and they are working on replacing the fiberglass board that is in place to prevent this from happening.

**Financial Report:** The financial report was reviewed.

**Town Administrator Report:** The Town Administrator's Report was reviewed. Mrs. Manning had the water tower inspected after Cambio Wi-Fi did some drilling and running wire. She is going to send the inspectors report of Andy Meehan and Cambio Wi-Fi. Morales suggested giving them a deadline of July 31, 2017 to get everything straight or they need to remove their equipment and wiring and repair the tower. Dollar General permit processing was discussed and Mrs. Manning will find out if a sprinkler system is required. An invitation has been sent out to developers, engineers, and funding agencies to discuss the senior housing project. The meeting will be held on July 13, 2017 at 1:00 PM. Mrs. Manning will be having a meeting with a property owner who wants to discuss annexation into Millington, however there are problems with the Millington and Kent County Comprehensive Plans. Hemstock discussed sign violations at 415 Cypress Street for having advertising for Lowes on the house and stated that buildings that have been vacated should not have signs on them.

**Code Enforcement Report:** The code enforcement report was reviewed. Paul Garvey requested a reduction in his fines for rental property inspection violation. He and his wife were charged with two separate fines of \$500. The Mayor and Council stated that the code needs to be changed to say that fines need to be charged per property not per owners of the property. A motion to reduce the fines to \$500 was made by Hemstock, a second was made by Morales; a vote of 3-0 was entered.

**Engineer Report:** There was no report.

**Old Business:**

- Cambio Wi-Fi: Discussed in Town Administrators Report.

**New Business:**

- Public Hearing – Resolution 2017-03: Adopting the FY 2018 Budget: A motion to enter closed session to discuss personnel was made by Hemstock, a second was made by Manning; a vote of 3-0 was entered. The Mayor and Council left the meeting room to discuss personnel. A motion to return to open session was made by Hemstock, a second was made by Manning; a vote of 3-0 was made. Morales stated that all employees are approved for a 3% raise. Morales opened the public hearing by reading Resolution 2017-03 aloud. There was no public comment. A motion to close the public hearing was made by Hemstock, a second was made by Manning; a vote of 3-0 was entered. Mrs. Manning needs a decision on which lawn mower to buy. The Council will look at each mower and decide at the next meeting. Morales asked if \$3000 was budgeting for public safety, this expense is included in the budget. A motion to adopt Resolution 2017-03 and the FY 2018 budget with the adjustment for personnel wages was made by Hemstock, a second was made by Manning; a vote of 3-0 was entered.
- Charter Revision – Section 3: This discussion was tabled until the July meeting.
- Water Waiver Request – 194 Sassafras Street: Mr. Robinson is requesting a water waiver for a leak that occurred during the January-March 2017 quarter. Mr. Robinson received a previous water waiver in November 2016. The Millington Water Ordinance states that only one waiver is allowed during a ten year period. The waiver request was denied.

**Council Member Comments:**

- There were no comments

**Correspondence:** All correspondence was reviewed.

**Upcoming Events:** Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Hemstock, a second by Manning; a vote of 3-0 was entered.

Respectfully submitted,

Michelle Marshall  
Town Clerk-Treasurer