

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
November 15, 2016

Present: Mayor Claude J. Morales, Jr. (arrived late)
Council Kevin Hemstock
Council Michelle Holland
Council David Rice
Council Eli Manning

Town Administrator: Jo Manning

Media: Trish McGee

Attendees: Sheriff Price, Kent County Sheriff's Department; Peter Bourne of KCI; Kent County IT Department, FTS representative, and Linell McCurry, Philadelphia Yearly Meeting

Minutes of previous meetings: The minutes of the October 11, 2016 meeting were reviewed. A motion to approve was made by Manning, a second by Holland; a vote of 4-0 was entered.

Kent County Sheriff's Report: Sheriff Price reviewed the report for October, 2016. There were 49 speed assignments resulting in 48 warnings, and 18 citations. The Sheriff's Department responded to 7 non-criminal complaints and 1 criminal complaint for a second degree assault involving 3 juveniles.

Maryland Environmental Services Report: There was no report.

Financial Report: The financial report was reviewed.

Town Administrator Report: The Town Administrator's Report was reviewed.

- Road Repairs: After reviewing the bids that were collected for the road repair projects; a motion to award the repair to east Back Street to David A Bramble, Inc., with work to begin Spring 2017 was made by Holland, a second was made by Rice; a vote of 4-0 was entered. It was agreed by Council that if funding was available at that time to pursue for the repairs to west Back Street by the same contractor.
- Dollar General: The Planning Commission will review the concept plans for Dollar General at their November meeting. If all goes as planned they plan on starting the deconstruction process in March or April 2017.
- Streetscape: State Highway was sent a letter regarding the Town's inability to fund the moving of the utility lines. State Highway has requested a meeting. The council would like to see if someone from State Highway is available to attend the January meeting.
- Snow blower: After reviewing the prices that were received on different snow blowers, a motion to purchase the 28" Cub Cadet with the appropriate service plan from Tractor Supply was made by Rice, a second was made by Manning; a vote of 4-0 was entered.
- Delmarva Power Agreement: The decision was tabled in order for Mitch Mowell to review the agreement before the council signs it.
- Sweeper Brush Replacement: After reviewing the price received to replace the sweeper brush, a motion to award the repair work to Rathell Equipment was made by Rice, a second was made by Holland; a vote of 4-0 was entered.
- DNR Property: The Planning Commission will review the proposal for the DNR Property at their November meeting.

- **Water Leak Credits:** Water Leaks occurred at 188 Sassafras Street and 194 Sassafras Street. The council agreed to issue a credit to both properties as per the calculation statement that will be placed in their property file for future review.

Code Enforcement Report: The Code Enforcement report was reviewed.

Engineer Report: Discussed Street Repairs

Old Business:

Resolution 2016-04 – Amending the Fee Schedule: Hemstock read the Resolution aloud and opened up for public comment. There was no public comment. A motion to approve Resolution 2016-04 was made by Rice, a second was made by Manning; a vote of 4-0 was entered.

Kent County Fiber Optic Line: The County's access to the water tower property was discussed. The County cannot have a key to the Water treatment plant due to Homeland Security regulations and if entry is needed for repairs an additional fee will be charged by MES. The representatives from the County IT Department and FTS discussed the possibility of installing the equipment on the outside of the building for easy access for repairs. It was determined that having the equipment on the outside of the building was best and the County would have to contact the Town Office in order to gain access on to the property whenever a problem arises.

New Business:

Quaker Cemetery: Linell McCurry discussed the Millington Quaker Cemetery and reviewed options that have occurred at other Quaker Cemetery locations. The Philadelphia Annual Meeting are considering the donation of the Cemetery to the Town for a park. The Town is concerned about the lot lines for the property and the relocation of the head stones. After much discussion, it was determined that a survey exists that provide the lot lines. The Council agreed to consider a proposal with consideration made regarding existing head stones and repair to the deteriorating sign, A motion for Mrs. McCurry to move forward with her plans was made by Morales, a second was made by Rice; a vote of 5-0 was entered.

ESAM Vote: A motion to support William Faust was made by Morales, a second was made by Rice; a vote of 5-0 was entered.

Correspondence: All correspondence was reviewed.

Upcoming Events: Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Morales, a second by Rice; a vote of 5-0 was entered at 8:00 PM.

Respectfully submitted,

Michelle Marshall
Town Clerk-Treasurer