TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
December 13, 2016

Present: Mayor Claude J. Morales, Jr.
Council Kevin Hemstock
Council Michelle Holland
Council David Rice

Town Administrator: Jo Manning

Media:

Attendees: Sheriff Price, Kent County Sheriff's Department; Peter Bourne of KCI; Don Reed, MES; Mitch Mowell, Town Attorney

Minutes of previous meetings: The minutes of the November 15, 2016 meeting were reviewed. A motion to approve was made by Hemstock, a second by Rice; a vote of 4-0 was entered.

Kent County Sheriff's Report: Sheriff Price reviewed the report for November, 2016. There were 55 speed assignments resulting in 54 warnings, and 38 citations.   The Sheriff's Department responded to 13 non-criminal complaints and 1 criminal complaint for a traffic stop that resulted in a CDS arrest. The Sheriff's Office and the State's Attorney placed signs around the County showing Drug related deaths and overdoses. Kent County Sheriff's Office participated in Shop with a Deputy and were about to shop with 20 kids from the county. The Mayor and Council were concerned about prostitution activity in town.

Maryland Environmental Services Report: Don Reed reviewed the report for November 2016. The were no violations at the WTP or the WWTP. MES performed several locates. MES repaired a meter pit leak at 353 Cypress Street. During the repair they noticed that the meter pit for 351 Cypress Street had been busted up. Jo Manning informed the Council that the meter pit costs $300 and the Council agreed to bill the property owner for the repair and replacement of the meter pit. They also advised to have at least one meter pit on hand.

Financial Report: The financial report was reviewed.

Town Administrator Report: The Town Administrator's Report was reviewed.
- Dollar General: Site plan was received and critical areas paper work is being completed. A motion to have Gail Owings to look at the plans, and have Peter Johnston look at the plans if Gale is not available was made by Rice, a second was made by Hemstock; a vote of 4-0 was entered.
- Streetscape: State Highway sent out letters to multiple property owners in town regarding the project. The project is being done with Federal funds. State Highway stated that the Town may be required to move lateral in the intersection. State Highway is working on drainage properties and easement problems.
- Delmarva Power Agreement: The decision was tabled until the January meeting.
- LGIT Safety Inspection: The town was written up for a few violations: The town office bathroom is not ADA compliant, fire extinguishers need to be checks monthly, there needs to be a town safety committee. It was decided that the Mayor, one council member, and the town manager would be the safety committee. The safety committee will meet during the regular monthly council meetings. The town manager will perform the safety inspections. Policies and forms will be created for approval.

- Snow Removal

Code Enforcement Report: The Code Enforcement report will be sent by email.

Engineer Report: Discussed pumping the sewer to Sudlersville

Old Business:

New Business:

Cambio Wifi – Rice was contacted by a representative from Cambio Wifi about putting an antenna on the water tower. The Mayor and Council stated that they would like them to come to a meeting to discuss it.

County Water Issue – Mitch Mowell discussed the contract with the County. It was mentioned that the County might be in violation of the contract because it has failed to maintain its portion of the system. The county did a water leak study and the study found 54 possible leaks. Mowell will do research regarding the contract and report back to the Council.

Perma-Patch – Rice discussed using perma-patch on the pot hole on Railroad Ave. and Back St.

Correspondence: All correspondence was reviewed.

Upcoming Events: Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Hemstock, a second by Rice; a vote of 4-0 was entered at 8:15 PM.

Respectfully submitted,

Michelle Marshall
Town Clerk-Treasurer