

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**October 11, 2016**

**Present:** Mayor Claude J. Morales, Jr.  
Council Kevin Hemstock  
Council Michelle Holland  
Council David Rice  
Council Eli Manning

**Town Administrator:** Jo Manning

**Media:** Trish McGee

**Attendees:** Chief Deputy William Culp, Kent County Sheriff's Department, Peter Bourne of KCI, Don Reed, MES, Theresa Marx of the Lions Club

**Minutes of previous meetings:** The minutes of the September 13, 2016 meeting were reviewed. A motion to approve was made by Hemstock, a second by Holland; a vote of 5-0 was entered.

**Kent County Sheriff's Report:** Chief Deputy Culp reviewed the report for September, 2016. There were 45 speed assignments resulting in 29 warnings, and 13 citations. The Sheriff's Department responded to 12 non-criminal complaints and 2 criminal complaints.

**Maryland Environmental Services Report:** Don Reed of MES reviewed the September report for the water and sewer plants. There were no violations at either plants. Hydrant flushing is scheduled for the 13<sup>th</sup> of October.

**Financial Report:** The financial report was reviewed.

**Town Administrator Report:** The Town Administrator's Report was reviewed

**Code Enforcement Report:** The Code Enforcement report was reviewed.

**Engineer Report:** There was no report.

**Old Business:**

SHA Street Beautification Project – An email was received from the project manager of the SHA project asking the Town to finance the relocation of utility lines that are in conflict with the plans as designed by SHA. A motion was made by Rice to send a letter stating there is no financing available, a second was entered by Holland, a motion of 5-0 was entered.

Disposal of Willie Gale property – Council agreed to offer the adjacent property owner the Willie Gale property at a cost of \$2,500. Jo will contact property owner for future discussion.

Quaker Cemetery – a representative met with the Town office to discuss the possibility of the Town taking over the property. At this time there is an insurance claim to be finalized repairing the shed on the Phillips property and the fence on the Freeman property due to wind damage. Council expressed the need to have the property cleaned up and to identify the markers.

Town Office renovation/relocation – Peter Bourne reviewed the estimated costs to renovate the existing Town Office building; the proposal includes the construction of a maintenance shed at the water treatment plant, 32 X 100 square feet, steel pole building, 3 bay doors, concrete floor, lighting, electric, site work and storm water work; Council discussed the existing location and its salability. A motion was made by Rice to purchase the Bramble residence with a plan for the existing building including that once the building was vacant to list it for sale; contingent on funding, utilizing available grants and loans; a second was entered by Hemstock; a vote of 2-3 was entered. A subsequent motion was made by Rice to upgrade Town Hall with available funding; a second was entered by Hemstock; a vote of 5-0 was entered.

**New Business:**

Resolution 2016-04 – Amended to the fee schedule was introduced; the change was the fee for installation of an antenna on the water tower.

Theresa Marx of the Lions Club introduced a plan for Town Clean Up. The Lions Club would like to assist the Town with street clean up, yard clean up, etc. Some services discussed were cutting grass, mulching, tree/shrub trimming, and general cleanup of properties. A motion was made by Rice to coop with the Town on a 50/50 basis for the cost of a dumpster; a second was entered by Hemstock. A vote of 5-0 to split the cost of a dumpster was entered. Ms. Marx explained the Lions Club would create a flyer to be distributed for an event on November 12. The Lions Club would like to provide this service on a semi-annual basis. There was a concern with the existing town trash cans not being cleaned properly and suggested this was an additional service that may be considered. Council member Holland stated the Girl Scouts will be assisting with this cleanup program. The Lions Club would like to concentrate on occupied properties. They would also like to do a food drive the same day.

Scott Boone with Kent County IT Department and a representative from FTS (fiber company) reviewed the installation of the fiber optics throughout the County. This has been an on-going project since February 2016; it allows access to the internet, there are 110 miles on line. They hope to be able to offer services besides internet in the future. A site plan was presented for review and approved. A motion was made by Hemstock to recommend approval by the Planning Commission of the site plan, a second was entered by Rice; a vote of 5-0 was entered.

**Correspondence:** All correspondence was reviewed.

**Upcoming Events:** Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Hemstock, a second by Holland; a vote of 5-0 was entered at 8:15 PM.

Respectfully submitted,

Elizabeth Jo Manning  
Town Administrator