

REQUIRED DRAWINGS FOR BUILDING PERMITS

The following detailed drawings are required when submitting a building permit application. Two (2) copies of drawings must be submitted at the same time as building permit application. Failure to do so will prevent the review process from starting.

Structures Requiring Detailed Drawings

1. Single Family Residences
2. Additions over 400 Square Feet; additions under 400 Square Feet may use the building detail sheet. This category would also include porches, breezeways, etc.
3. Sheds over 200 Square Feet; sheds under 200 Square Feet may use the building detail sheet.
4. Garages and Carports over 400 Square Feet; garages and carports under 400 Square Feet may use the building detail sheet.
5. Decks. A separate building detail sheet specifically for decks may be used for all sizes of decks.

Required Drawings

1. Plot plan showing location of all existing and proposed buildings and structures and their dimensions. Distances of building and structures from lot lines. Location of all easements or right-of-ways, utility lines, driveway location and dimensions.
2. Foundation plan to show depth of footings below grade, width and thickness of footings, type of foundation wall and thickness, location of foundation vents, and crawl space access. Location of piers and their dimensions.
3. Floor plan indicating the direction spans, and dimensions of floor joists, ceiling joists. Size, direction, and spans of girder beams. Indicate size of rooms; location of partitions, windows, doors, and their sizes.
4. Elevation drawings that show what the structure will look like from the outside on all four (4) sides. At times only two (2) elevation drawings may be required depending on the size and complexity of the building.
5. Cross section of end walls to show what the structural components are made of starting at the footer and running to the ridge of the roof. This drawing will typically show the footing depth, foundation wall, floor joists, ceiling joists, rafters, and ridge board indicating the size of the lumber used and their spans.