

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**March 8, 2016**

**Present:** Mayor Claude J. Morales, Jr.  
Council Kevin Hemstock  
Council Eli Manning  
Council Michelle Holland  
Council David Rice

**Town Administrator:** Jo Manning

**Media:** Trish McGee

**Attendees:** Sheriff Price, Kent County Sheriff's Department; Judith and Richard Schaefer

**Minutes of previous meetings:** The minutes of the February 9, 2016 meeting were reviewed. A motion to approve with corrections was made by Rice, a second by Hemstock; a vote of 5-0 was entered.

**Kent County Sheriff's Report:** Sheriff Price reviewed the report for February 2016. There were 51 speed assignments resulting in 33 warnings, and 23 citations. The Sheriff's Department responded to 11 non-criminal complaints and there were no criminal complaints. The 2015 Annual Report was reviewed

**Maryland Environmental Services Report:** There was no report.

**Financial Report:** The financial report was reviewed. Mrs. Manning explained some items concerning the General Fund.

**Town Administrator Report:** The Town Administrator's Report was reviewed. State Highway would like the Town to add another parking restriction from the cemetery to Comegys Street. A motion to restrict parking on Cypress Street from the four corners to School Street on both sides was made by Rice, a second was made by Hemstock; a vote of 5-0 was entered. Current contracts were discussed. A motion to put trash collection out for bid and requesting to extend all the other contracts was made by Rice, a second was made by Hemstock; a vote of 5-0 was entered. Mrs. Manning asked the Council to think about four changes that she would like to include in the budget: 1) changing to a website design company/software that will make it easier for Town staff to make changes to the site in a timely manner, 2) separating the phone lines from the Town of Sudlersville and getting an extra line, 3) separating the water meter software from the Town of Sudlersville, and 4) the council need to consider when they want the office to be open. BB&T Bank personnel approached Mrs. Manning to discuss options for their Light House Project that they do every year. A few items to consider were the flag court, fixing up Robvanary Park, creating a small park located at 418 Cypress Street, and the Town Council are supposed to think of more projects that BB&T could work on.

The skateboard park was discussed. Hemstock would like to see the difference in the cost of keeping the skateboard park compared to tearing it down. Morales stated that he would like to see the grant contract documents. Rice suggested that the street light that is shining light over the skateboard park be switched so that it shines on the street instead. A motion to lock the skateboard park for 30 days and the Council will reevaluate the park at the April meeting was made by Rice, a second was made by Hemstock; a vote of 5-0 was entered.

**Code Enforcement Report:** The Code Enforcement report was reviewed.

**Engineer Report:** There was no report.

**Old Business:**

There was no old business.

**New Business:**

- HB1344 Support Letter: Marshall explained the purpose of HB1344. a motion to send the support letter was made by Hemstock, a second was made by Holland; a vote of 5-0 was entered.
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**Correspondence:** All correspondence was reviewed.

**Upcoming Events:** Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Rice, a second by Manning; a vote of 5-0 was entered.

Respectfully submitted,

Michelle Marshall  
Town Clerk-Treasurer