

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**February 11, 2020**

**Present:** Mayor CJ Morales  
Council Wayne Starkey  
Council Kevin Hemstock  
Council Eli Manning  
Council Michelle Holland – late arrival

**Town Administrator:** Jo Manning

**Public & Others:** Sgt. Stuart Lodge of Kent County Sheriff's Department, Karen Dojan of DWCS (Town Auditor)

**Call meeting to order:** Mayor Morales called the meeting to order at 6:30 PM.

**Pledge of allegiance was recited**

**Minutes of previous meeting:** A motion to approve the minutes for the January 14, 2020 meeting was entered by Council Hemstock; a second by Council Starkey vote of 4-0-1 was entered.

**Kent County Sheriff's Report** – Sgt. Stuart Lodge presented the monthly report. For the month of January, the Department worked 42 enforcement hours resulting in 24 warnings and 23 citations issued. There were 12 non-criminal calls for service and 1 criminal complaint of 2<sup>nd</sup> degree assault. Sgt. Lodge asked if for recommendations of times for speed enforcements due to the numerous complaints the department has received. It was agreed truck traffic begins approximately at 4:00 – 4:30 AM and during school bus pickup of students. Lodge will speak with Commercial Vehicle enforcement to provide coverage during these times as well as normal enforcement.

**Code Enforcement Report:** Reviewed.

**Maryland Environmental Services Report:** Reviewed.

**Town Administrator Report:** Reviewed.

**Engineer's Report:** none provided

**New Business:**

Karen Dojan, DWCS, Town Auditor, presented the findings during the Town's recent audit. She explained when debt is in excess of \$1,000,000 a higher level of audit is required per regulations. The audit shows that the proprietary (utility) fund is in a negative position. This negative position seems to be due to the cost of repairs and maintenance to the water system and the sewer plant. The utility plants are to be sustainable; they are to be able to support all costs to operate and maintain the plants; at the current time that is not occurring. The Council will need to review rates during budget time.

Administrator Manning presented the worksheets submitted to Queen Anne's County Finance Office for the pending tax set-off meeting. She explained over the past few years the Town has approved to return the

tax set-off to the property owners in the form of a credit to their property taxes. A motion to continue this rebate was made by Starkey, a second by Hemstock, a vote of 5-0 was entered.

Senior Housing – a notice was received from DHCD regarding the Town’s application for funding for the Senior Housing project. The letter announced a 30-day comment period for this project. Council agreed to submit a letter to DHCD supporting this project.

Administrator Manning reviewed the upcoming tax sale and properties that will be sent for delinquent accounts. After review of the list, Council agreed to send representation to the tax sale to attempt to purchase the Bond property on the corner of Crane and Back Street and the vacant lot owned by William Johnson on Crane Street. If purchased these properties could be used for future widening of Crane Street, creating a better turn from Back to Crane, and the possibility of construction of a public parking area.

**Public Comments:** no public comments

**Council comments:**

Council Hemstock and Holland attended the recent tax set-off meeting with Kent County Commissioners. The feeling was that there would be no resolution to this issue this year.

**Correspondence:**

There was no correspondence to review.

With no further business to discuss a motion to adjourn at 7:44 PM was entered by Council Starkey, seconded by Council Hemstock, a vote of 5-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning  
Town Administrator