

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**February 12, 2019**

**Present:** Mayor CJ Morales  
Council Kevin Hemstock  
Council Michelle Holland  
Council Eli Manning

**Town Administrator:** Jo Manning

**Public & Others:** Kent County Undersheriff J. Brian Kirby, Jean Holloway, SERCAP, Vikki Prettyman, SERCAP

**Call meeting to order:** Mayor Morales called the meeting to order at 6:30 PM

**Pledge of allegiance was recited**

**Minutes of previous meeting:** A motion to approve the minutes for the January 8, 2019 meeting was entered by Council Hemstock; a second by Council Holland, a vote of 4-0 was entered.

**Kent County Sheriff's Report** – Undersheriff J. Brian Kirby provided the monthly report for coverage in Millington. For the month of January there were 40 speed assignments, 29 warnings and 13 citations. There were 18 calls for service, 14 non-criminal calls for service, 2 criminal complaints, 1- 2nd degree assault, cleared by exception, 1 overdose death, under investigation.. No OT was used for the month of January.

**Code Enforcement Report:** Provided in books

**Maryland Environmental Services Report:** Provided in books

**Engineer's Report:** None provided.

**Town Mangers Report:** Town Administrator Manning reviewed report.

**Old Business:** Admin Manning advised a potential start date for the senior housing is in 2020.

**New Business:** Jean Holloway of SERCAP presented the council with a utility rate study for water and sewer. Mrs. Holloway shared that some Towns are changing from quarterly billing to monthly billing. Vickie Prettyman was introduced as the new liaison to towns to help with grant funding. Council will review the proposed rates during the upcoming budget presentation.

Admin Manning presented a request for a credit to the utility bill for 213 Sassafras Street. The overage in usage was not due to a leak according to a plumber; CJ Morales, property owner, stated he did not think the numbers for right. Hemstock reemphasized the Code regarding overages and reasons for the credit to be issued. Morales explained he was not looking for a credit but a reduction in the usage numbers. Manning advised Council there was no documentation to show the usage due to the meter not transmitting properly; a new antenna is to be installed at this site. Motion to grant a portion of the bill be credited in

the amount of 412.14 was made by Council Manning and seconded by Council Holland. Vote of 3-0 entered with Mayor Morales recusing himself.

Admin Manning presented the bids received for the installation of a new water softener system due to the old system is aged and deteriorating. After a review of the bids, a motion was made by Hemstock to award the project to Mid-Atlantic Water Systems, a second by Council Manning, a vote of 4-0 was entered.

**Council Comments:** Council Hemstock discussed the possibility of the Town subsidizing solid waste pickup from the property owners. Other towns are reviewing this expense and the possibility of charging a portion of the expense to the property owners. Admin Manning shared the Town of Galena is proposed a quarterly fee of \$25 per property be charged to help recoup this expense.

Holland asked if the Town would mail a notice about the upcoming Lions Club Social in the next utility billings. It was agreed this is something we can do.

With no further business to discuss, Council Hemstock entered a motion to adjourn the meeting council at 8:05 PM, Council Manning seconded the motion, and a vote of 4-0 was entered.

Respectfully submitted,

Maggie Patterson  
Town Clerk