

**TOWN OF MILLINGTON**  
**Mayor and Council Meeting Minutes**  
**March 9, 2021**

**Present:** Mayor CJ Morales  
Council Michelle Holland  
Council Kevin Hemstock

**Town Administrator:** Jo Manning

**Public & Others:** virtual meeting held through conference call due to coronavirus pandemic and State mandates in attendance via phone were Trish McGee, Kent County News, Melissa Maloney, and Lauren Mench.

**Call meeting to order:** Mayor Morales called the meeting to order at 6:30 PM.

**Pledge of allegiance was recited**

**Minutes of previous meeting:** A motion to approve the minutes for the February 9, 2021 meeting was entered by Council Hemstock; a second by Council Holland, a vote of 3-0 was entered.

**Kent County Sheriff's Report:** Reviewed.

**Code Enforcement Report:** Reviewed.

**Rental Property Report.** Reviewed.

**Maryland Environmental Services Report:** Reviewed.

**Town Administrator Report:** Reviewed. Bids to cleanup and restore 234 Sassafras Street were reviewed. A motion to award project to Shore Quality Construction was entered by Council Hemstock, a second by Council Holland, a vote of 3-0 was entered. Administrator Manning proposed Council approved a Utility Fund Capital Account be created for future maintenance, upgrades, and to adhere to the USDA requirement for future funding; Council agreed to 2% of total monies collected per month be placed in a Utility Fund Capital Account. Administrator Manning asked Council to consider changing the traffic pattern at the intersection of Hurtt Avenue and School Street. We receive numerous complaints of vehicles ignoring the Stop signs on School Street at this intersection. She recommended to make School Street a straight way, with the sign on Hurtt Avenue to remain in force; similar to the intersection of Comegys and Hurtt Streets and Railroad and Back Streets. Council agreed to this traffic pattern change; an amended Traffic Ordinance will be prepared for discussion.

**Engineer's Report:** No report received.

**Old Business:**

GF Budget – Council reviewed the worksheets for the upcoming budget; Council agreed to an increase in the property tax of 5% the upcoming fiscal year with a maximum of a 10% increase in the next five (5) years, paperwork will be prepared; Council agreed to raise the trash pickup fee \$5 per quarter from \$10 to \$15; Council agreed to remove the allocation for Public Safety, only to roll over remaining balance at end of fiscal year for KC Sheriff's Department; Council agreed to remove the allocated for Council

stipend from budget; Budget resolution will be introduced at April meeting with a public hearing held in May

UF Budget – Council reviewed the worksheets for the upcoming budget; the UF has been working in the negative for a couple of years even with minor adjustments to the rates; Council agreed to an increase of the water rate to \$32.00 and the sewer rate to \$31.56 (monthly rates), paperwork will be prepared; Budget resolution will be introduced at April meeting with a public hearing held in May

The Memorandum of Agreement between the Town and Maryland DNR for a utility easement was reviewed. A motion to accept the MOA was entered by Council Hemstock, a second by Council Holland, a vote of 3-0 was entered.

The Memorandum of Understanding between the Town and Kent County IT Department was reviewed. A motion to accept the MOU was entered by Council Holland, a second by Council Hemstock, a vote of 3-0 was entered.

**New Business:**

Resolution 2021-03 Stormwater Management Ordinance – was introduced, a public hearing will be scheduled for April.

**Council comments:** There were no comments.

**Public Comments:** There were no comments

**Correspondence:** A request was received to issue a statement that the month of March was Endometriosis Prevention Month. A motion to approve the proclamation was entered by Council Hemstock, a second by Council Holland, a vote of 3-0 was entered.

With no further business to discuss a motion to adjourn at 7:10 PM was entered by Council Hemstock, seconded by Council Holland, a vote of 3-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning  
Town Administrator