

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
August 10, 2021

Present: Council Kevin Hemstock
Council Wayne Starkey
Council J Eli Manning
Council Michelle Holland

Town Administrator: Jo Manning

Public & Others: Lauren Mench, Robert Mourlas, and Trish McGee, Kent County News
(conference call)

Call meeting to order: Vice Mayor Kevin Hemstock called the meeting to order at 6:30 PM.

Pledge of allegiance was recited

Minutes of previous meeting: A motion to approve the minutes for the July 13, 2021 meeting was entered by Council Starkey; a second by Council Holland, a vote of 4-0 was entered.

Kent County Sheriff's Report: Reviewed.

Code Enforcement Report: Reviewed.

Rental Property Report. Reviewed.

Maryland Environmental Services Report: No report received.

Town Administrator Report: Reviewed.

Engineer's Report: No report received.

Old Business:

Utility Operations & Maintenance Proposal – The proposal from Susquehanna Operational Services, LLC was reviewed. A motion to accept the proposal and terminate the contract with MES was entered by Council Manning, a second by Council Starkey, a vote of 4-0 was entered.

418 Cypress Street – sale of property – the amended purchase agreement was reviewed for the sale of 418 Cypress Street, a motion to sell 418 Cypress Street for \$10,000 was entered by Council Manning, a second by Council Starkey, a vote of 4-0 was entered.

New Business:

Rob Mourlas of Suez Water made a presentation on Asset Management; he discussed their recent inspection of the water tower which was completed as a courtesy. Their findings were the tank is in fine condition, paint is in good shape; typically, a tank is recoated every 8 – 10 years. The interior of the tank is not in good condition, there is some corrosion and is showing its age, which could be caused by lack of usage which causes stagnant water. There is some evidence of staining and sediment in the tank. MDE recommends a 5-year interior clean out. Mr. Mourlas recommended the Town consider installation of a mixer to eliminate issues caused by stagnant water. The interior pedestal needs to be cleared of dirt and dust. The exterior of the tank shows some fading; recommended in approximately 2 years to recoat the

tank before total enclosure for repainting and sandblasting is required. To complete restoration to the interior would require taking the tower offline for 6-8 weeks. Procedures will need to be taken to assure a continual supply of water; this is typically completed in the spring or fall due to weather impacts. Suez recommends authorizing a 1-year contract which will include the costs to the recommended maintenance to the interior an exterior with these costs spread out over 3-5 years. Once the costs are paid in full; contract converts to an annual maintenance fee. Estimated costs for first 3-5 years = \$80,000 - \$90,000 per year for a total cost of \$250,000 - \$300,000. Then conversion to an annual fee of \$40,000 - \$50,000 which would include future coatings, cleanings, and warranties.

A motion to close the regular meeting and enter into a public hearing was made by Council Starkey, a second by Council Holland, a vote of 4-0 was entered.

Resolution 2021-09 – Amending Sidewalk Ordinance – there were no comments from the public, a motion to adopt the amendments to the Sidewalk Ordinance was made by Council Starkey, a second by Council Manning, a vote of 4-0 was entered.

Resolution 2021-08 – Amending Water Ordinance – there were no comments from the public, a motion to adopt the amendments to the Water Ordinance was made by Council Starkey, a second by Council Manning, a vote of 4-0 was entered.

Resolution 2021-10 – Adoption of Kent County Hazard Mitigation Plan – there were no comments from the public, a motion to adopt Kent County’s Hazard Mitigation Plan as entered by Council Starkey, a second by Council Holland, a vote of 4-0 was entered.

A motion to close the public hearing was made by Council Starkey, a second by Council Manning, a vote of 4-0 was entered. A motion to reopen the regular meeting was made by Council Starkey, a second by Council Holland, a vote of 4-0 was entered.

An amendment to the Animal Ordinance (Chapter 29) was submitted by the Planning Commission for review and adoption by the Town Council.

A request by Queen Anne’s County Health Department, WIC Division was reviewed. The request is to allow their new mobile unit to park in the lot adjacent to Town Hall monthly for area residents in need. A motion to approve this request was made by Council Starkey, a second by Council Holland, a vote of 4-0 was entered.

Council comments:

There were no Council comments.

Public Comments:

Lauren Mench asked what future annexation plans the Town is considering, what is a timeline for future annexation, and what are the benefits to the property owners? Council members and Town Manager Manning shared information from various meetings with property owners interested in future annexation, the process and time to for final approval of annexations, and potential changes and benefits to property owners annexed into Town.

Correspondence:

A solicitation was received from Infinity Recycling. Council agreed to continue to provide recycling services to Town properties and asked to contact Chesapeake Waste to discuss this service.

Closed Session:

A motion to close the public meeting and enter into a Closed session was entered by Council Starkey, a second by Council Manning, a vote of 4-0 was entered. The Council entered into a Closed session to discuss the Clerk position and hours to provide sufficient support to the Town Administrator. A motion to close the Closed session was entered by Council Starkey, a second by Council Holland, a vote of 4-0 was entered. A motion to reopen the Public session was entered by Council Starkey, a second by Council

Holland, a vote of 4-0 was entered. Vice Mayor Hemstock explained the no decisions were made during the Closed session; Council agreed to table any decision until the September meeting.

With no further business to discuss a motion to adjourn at 8:25 PM was entered by Council Holland, seconded by Council Starkey, a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning
Town Administrator