

Town of Millington
Mayor and Council Meeting Minutes
March 11, 2025

Presents: Mayor Kevin Hemstock
Council Michelle Holland
Council Zita Seals
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Sheriff Hickman of Kent County Sheriff's Department, Mike Arscott-Talkie, Michael and Susan McClain.

Call Meeting to Order: Mayor Kevin Hemstock called the meeting to order at 6:30 pm.

Minutes from the previous meeting: A motion to approve the minutes for January 14, 2025, meeting was entered by Council Starkey; a second by Council Seals, a vote of 4-0 was entered. Council Holland was late for the meeting.

Susquehanna Operational Services Report: Reviewed.

Kent County Sheriff's Report: Sheriff Hickman reviewed the annual report for February; Hemstock questioned traffic stops in Millington versus Galena; Hickman stated Galena usually has 3 times the number of stops as Millington

Town Administrator Report: Admin Manning reviewed her report with the Council, she shared KCI is boring at the new and old sites for the sewer plant. Construction of the Senior housing project has started, the fiber lines need to be moved, she is completing employee interviews for the grant, she explained that 25% of the workers must be low or extra-low income per HUD standards. We have agreed to a contract with Delmarva Power to own and maintain the street lights to be installed for this project, and Manning explained she is in three or more meetings a week for the Senior Housing project. Admin Manning shared that the maintenance men are demolishing those parts of the future community center as designated by the architect, we have reviewed R-tanks for stormwater for the parking lot. She is still working on the completion of the required PAR for the community center project.

Code Enforcement Report: Reviewed.

Rental Property Report: Reviewed

Old Business: Admin Manning asked Council if they had considered the water ordinance amendment for return of equity to developer. Council is considering return to the developers a

percentage for the installation of the water and sewer mains while charging the developers a 10% administration fee for keeping track of the EDU's.

Public Hearing: A motion was made to close the regular meeting and open the public hearing by Council Starkey and second by Council Seals, a vote of 4-0 was entered. A motion to open the public hearing was entered by Council Starkey and second by Council Seals, a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2025-01 MD CDBG - Minority Business Plan. There was no public comment. A motion to adopt was entered into by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2025-02 -Minority Business Plan. There was no public comment. A motion to adopt was entered into by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2025-3 MD DHCD - Fair Housing & Equal Opportunity Plan. There was no public comment. A motion to adopt was entered into by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2025-04 Fair Housing & Equal Opportunity Plan. There was no public comment. A motion to adopt was entered by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2025-05 Ethics-Conflict of Interest Policy. There was no public comment. A motion to adopt was entered into by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

A motion to close the public hearing was entered by Council Starkey and seconded by Council Seals, a vote of 4-0 was entered. A motion to open the regular meeting was entered by Council Starkey and second by Council Seals; a vote of 4-0 was entered.

New Business: Admin Manning shared with Council Senior housing project concerns; the need to decide if these parcels should be back on tax roll or to do a PILOT (Payment in lieu of taxes) program, Council agreed to return the parcels to the tax roll. Manning asked Council to consider deed restrictions for the parcels at 172 Sassafras Street and 301 Carville Drive; Council agreed to secure deed restrictions on these properties for senior housing.

Admin Manning reviewed the Transportation Priority letter from MDOT, asked for any changes, Council agreed there are no changes at this time.

Mayor Hemstock read into record the Fair Housing Proclamation, a motion to adopt was entered by Council Starkey and a second by Council Seals; a vote of 4-0 was entered.

Admin Manning introduced Mike Arscott from Talkie. Mr. Arscott explained Talkie is relocating lines at no cost to the project and they would like to introduce a pilot program in Town for Wi-Fi internet installation on the water tower; He estimated roughly a month to a month and a half to run lines and erect antennas, if the Town would like to proceed with the pilot program. A motion to move forward with the pilot program was entered by Council Starkey and second by Council Holland; a vote of 4-0 was entered.

Admin Manning shared with Council a new incident form, after some discussion Council rejected the wording on the form, it will be revisited at a later date.

Public Comments: No comment

Council Comments: Council Holland asked about the dog problem she saw on Facebook, Admin Manning shared no one has made an official complaint to Town Hall. She has heard the dogs are coming from a house on Sassafras Street, and at this time there is nothing we can do until an official complaint is made.

Mayor Hemstock said we need to do something about parking on Comegys Street and Hurtt Ave, the parking on both sides of the street is too much and they are becoming unpassable in a vehicle. Council Starkey said we need to do something about parking across from the gas station too. Admin Manning said she can order New NO PARKING signs, write citations, and ask the maintenance department to paint the curbs, Council agreed to table at this time.

Correspondence: A request from Millington Lions Club request sponsorship for the golf tournament, Council agreed to give the same donation as in the past.

A request from Kent Ag Center requesting a donation, Council decided at this time not to donate.

With no further business to discuss a motion to adjourn at 8:00 PM was entered by Council Starkey, second by Council Seals, a vote of 4-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk