

Town of Millington
Mayor and Council Meeting Minutes
November 12, 2024

Presents: Mayor Kevin Hemstock
Council Michelle Holland - Arrived Late
Council Mark Linton
Council Zita Seals
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Sheriff Hickman of Kent County Sheriff's Department, Sandra Dehn, Howard Burrows, Donna Burrows and Charlotte Lamar

Call Meeting to Order: Mayor Kevin Hemstock called the meeting to order at 6:30 pm.

Minutes from the previous meeting: A motion to approve the minutes for the October 8, 2024 meeting was entered by Council Starkey; a second by Council Linton, a vote of 4-0 was entered. A motion to approve the Closed minutes for October 8, 2024, meeting was entered by Council Starkey; a second by Council Seals, a vote of 5 - 0 was entered.

Susquehanna Operational Services Report: Reviewed.

Kent County Sheriff's Report: Sheriff Hickman reviewed the report for October.

Town Administrator Report: Admin Manning reviewed her report with the Council, provided an update on the senior housing project and community/business center project and shared that things are moving forward with the groundbreaking in December. Admin Manning recommended to David George, Code Enforcement Office, to reduce the number of visits to the Town during the winter months. This reduction in visits will reduce costs to the Town. Admin Manning explained recent problems with the clarifier at the wastewater treatment plant with excessive grease. These problems caused a main pump to be unrepairable, the cost of repair is \$25,000. NRWA (National Rural Water Association) offers a low interest loan to help with problems with water/ sewer small municipalities for water or wastewater issues. She asked for approval by the Council to apply for this loan to repair the wastewater plant, pay to repair the existing water leak on Comegys Street; funds from the EDU contract with Mr. Evans would be used to repay this loan in full. The Council agreed to this application.

Code Enforcement Report: Reviewed.

Rental Property Report: Reviewed

Old Business: Admin Manning distributed to the Council an amendment to Chapter 55 - Water Ordinance – highlighted sections are areas of concern. She explained changes to discuss in order to ensure this ordinance is current and addresses future proposed growth. The Council agreed to all the changes Admin Manning suggested, a revised ordinance will be introduced at the December meeting for adoption in January.

Public Hearing:

A motion was made to close the regular meeting and open the public hearing by Council Starkey and seconded By Council Seals, a vote of 5-0 was entered. A motion to open the public hearing was entered by Council Starkey and seconded by Council Seals, a vote of 5-0 was entered.

Mayor Hemstock read into record Resolution 2024-18 - Amendment of Chapter 50 - Skateboard. There was no public comment. A motion to adopt was entered by Council Starkey and seconded by Council Linton; a vote of 5-0 was entered.

Mayor Hemstock read into record Resolution 2024-19 - Amendment of Chapter 68 - VFC Property Tax Credit. There was no public comment. A motion to adopt was entered into by Council Seals and seconded by Council Holland; a vote of 3-0-2 was entered. Council Starkey and Council Linton recused themselves.

A motion to close the public hearing was entered by Council Starkey and seconded by Council Seals, a vote of 5-0 was entered. A motion to open the regular meeting was entered by Council Starkey seconded by Council Seals; a vote of 5-0 was entered.

New Business: Admin Manning provided the Council with Chapter 77 - Developer’s Rights and Responsibilities to begin their review. Manning discussed “impact fees” and that to develop “impact fees”, a legislative action from the State must occur to implement. Some municipalities create development fees to be collected by the developer to address the impact this new development will have on the Town’s existing infrastructure, Town properties, etc. She asked the Council to begin considering what those impacts may be, what the cost to the Town may be, and how to convert that into a development fee to be charged per lot. This fee would be used to maintain sidewalks, streets, stormwater structures, Town parks and green space areas. This fee would be separate from the water/sewer allocation fee. Admin Manning shared as the Town increases its population, requirements in staffing would include additional office staff, maintenance staff, and law enforcement. We will discuss at the next meeting.

Public Comments: Charlotte Lamar explained to the Council that she is experiencing a horrible rat problem. She had 27 rats last year and she thinks they are coming from the mill. The rats gave eaten through wires, walls, and floors; she spent a great deal of money on repairs due to the damage caused by these rodents. Donna Burrows explained they were also having problems with rats. Council Seals stressed she lives very close to the mill, and she hasn’t had a problem. Admin Manning asked if they have a pest control person that comes around once a month, they said they do Admin Manning will call the Health Department and Animal Control for possible solutions or recommendations.

Council Comments: Council Starkey asked Admin Manning to provide reports for the Council to review regarding Christmas bonuses and pay rates over the past few years.

Correspondence: No Correspondence

With no further business to discuss a motion to adjourn at 7:45 PM was entered by Council Starkey, second by Council Seals, a vote of 5-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk