

**Town of Millington**  
**Planning Commission**  
**Minutes of the Meeting**  
**May 23, 2024**

**Call to order:** The meeting of the Planning Commission for the Town of Millington was called to order at 7 pm by Chair Joyce Morales. The Commissioners in attendance were Moe Morton, Patty Cartagena-Santiago and Rita Jackson (arrived during the meeting).

**Minutes:** Minutes of April 25, 2024 were reviewed. Cartagena-Santiago entered a motion to approve, Morton seconded the motion, vote of 3-0 was entered.

**Public:** No Public were in attendance.

**Reports:** All reports were reviewed.

**New Business:**

- Admin Manning shared an update on the Millington Senior housing project, hopefully will turn dirt this fall on water/sewer. The Town is still waiting for the full set of plans, they are to be delivered by June 7, 2024; then will be sent to various agencies for review.

- Admin Manning in conjunction with Jaime Williams of Kent County Economic Development will be submitting grant applications for the federal requirement of a PAR (preliminary architectural review), design and permitting, and construction of the roof and fire suppression system for the community/business center project.

-Master Sign Plan - Eastern Shore Arm's & Ammo, LLC submitted an application for their master sign plan permit. Admin Manning shared that when they open the business it started in their home as a home business, they were going to put a 2x2 sign up, not required to be permitted. They posted numerous signs in violation of the Sign ordinance multiple times. In addition to violation of the sign ordinance, there are numerous zoning ordinance violations. The property address is in R2 zoning which does not allow a commercial business only a home business, there are parking issues, and a business cannot be located outside of the principal residence. Admin Manning and Chair Morales will issue an invitation to Mrs. Lamar to attend a future Planning Commission meeting to discuss these issues and prior to approval of a Master Sign Plan.

-Cannabis - Medicinal and Recreational Ordinance- Admin Manning asked if the Planning Commission would like to make any additional changes to this ordinance before it's review by the Town Council. The Commission would like to restrict opening and closing times for this type of business. Admin Manning explained the State requirements allow a store to be open for 12 hours per day and any Town regulations must be similar to those for alcohol establishments. The Planning Commission had no other changes, there the ordinance will be recommendation for adoption to the Town Council.

-Everton Industrial/Millington Crossing Associates One, LLC - Admin Manning asked the Commission for their concerns and comments regarding the traffic study. Their concerns include the increase in the volume of

traffic and weight of trucks using the 301 overpass and the small bridges around Town. Admin Manning asked for all comments to be emailed to be included in a letter to KC Planning Commission's June 6, 2024 meeting.

**Planning Commission Comments:** Commissioner Morales asked Admin Manning to look into the zoning for 229 Sassafras Street, does it allow for multiple apartments. Can the Town adopt the livability code from QA County.

The next meeting will be on June 27, 2024, at 7:00 PM. With no further discussion a motion to adjourn the meeting was made by Jackson at 8:30 PM, a second made by Morton, a vote of 4-0 was entered.

Respectfully Submitted,

Jill Starkey, Town Clerk