

**Town of Millington  
Planning Commission  
Minutes of the Meeting  
August 22, 2024**

**Call to order:** The meeting of the Planning Commission for the Town of Millington was called to order at 7 pm by Chair Joyce Morales. The Commissioners in attendance were Moe Morton, Rocky Datta, Patty Cartagena-Santiago, and Rita Jackson .

**Minutes:** Minutes of July 25, 2024 were reviewed. Commissioner Morton entered a motion to approve, Commissioner Jackson seconded the motion, vote of 5-0 was entered.

**Public:** John Gonzalez, Atwell & Karns, engineer for 172 Sassafras Street project, and Frank Hodgetts of Home Partnership, Inc. by phone

**Reports:** All reports were reviewed.

- A complaint was filed regarding overhanging branches from 188 Sassafras Street onto the neighboring property;
- A complaint was filed regarding the shed at 259 Cypress Street, need to inspect and think about condemning the property;
- A complaint was filed regarding the apartment building at 178 Sassafras Street falling down – need to inspect and address issues.

**Old Business:**

- 172 Sassafras Street horizontal infrastructure – site plans were submitted for review for the installation of the horizontal infrastructure; comments were received from the various State agencies and addressed in the plans; Commission reviewed the landscape and forest conservation plans and agreed to allow plantings in Parcel #2 in order to meet State requirements, planting of trees are proposed along the back property line; there is a question regarding the Fire Company’s requested relocation of fire hydrants; permits needed to be issued are Major Site Plan, MDE Construction permit, State Utility permit for water & sewer installation, and Town permits; a letter needs to be issued stating trees can be planted on Parcel 2 in addition to plantings on Parcel 1 and Parcel 3 (approximately 110 trees); Gonzalez recommended the Town may need to contract with an Arborist or Horticultures to maintain trees and shrubs on this development. The Planning Commission approved the landscaping plan be a part of the approved Master Plan. A motion to approve the plans with amendments to include or correct comments submitted by the various agencies by Jackson, a second by Cartagena-Santiago; a vote of 5-0 was entered.

**New Business:**

- JHC Auto Repair – Master Sign Plan was reviewed and approved by unanimous vote.

**Zoning Ordinance Review and Amendments:**

Admin Manning distributed sections 80-1 through 80-15, changes noted were agreed by Commission. The next section will be provided at the next meeting.

The next meeting will be on September 26, 2024, at 7:00 PM. With no further discussion a motion to adjourn the meeting was made by Jackson at 8:23 PM, a second made by Morton, a vote of 5-0 was entered.

Respectfully Submitted,

Elizabeth Jo Manning  
Town Administrator