

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
Budget Meeting
June 7, 2018

Present: Council Eli Manning
Council Kevin Hemstock
Council Michelle Holland
Council Wayne Starkey

Town Administrator: Jo Manning
Town Clerk: Maggie Patterson

Media: Trish McGee

Call meeting to Order at 6:30 pm

Pledge of allegiance.

Minutes of previous meeting: A motion to approve the minutes for the May 8, 2018 meeting was made by Holland, a second by Starkey; a vote of 4-0 was entered.

Kent County Sheriff's Report - there was no report.

Maryland Environmental Services Report: Stated no violations, no sludge was hauled. Flushed hydrants, repairs made to meter pit on School Street and repair made to lateral on Cypress Street.

Town Administrator Report: No more citations will be issued to Roger Reed, waiting for a decision to be made by the Maryland Court of Special Appeals. Discussed the Schroyer purchase of the property on Cypress Street. Met with Freeman Evans today, discussed the annexation agreement to be drafted for review by both Councils. Information submitted to DNR regarding mandatory connection to water and sewer per contract with USDA. Filed updated information with American Transparency. 391 Hurtt Avenue has been purchased and is being renovated for future rental. Approved for Critical area grant funding in the amount of \$2,000.00. Kevin asked about financials and whether we are legally required to show proposed monies in and out. Jo explained rules for municipalities require all information be provided. Kevin questioned stipend on budget and if the volunteer dinner allotted where the difference goes if not spent. Jo explained once we reach the end of the fiscal year, an amended budget will be created and adopted which will show the true picture of income and expenses; the adopted budget must allow for all things possible. Kevin inquired as to the street repair included in the budget, Jo explained this is for the proposed Hurtt Avenue repair. Kevin asked about the repairs to the sidewalk in front of Maryland Massey's house, Jo has contacted SHA regarding a construction permit and requirements.

Eli called to open the public hearing for the adoption of the 2018-2019 Budget Hearing at 7:05 pm. Jo discussing the changes and possibility of charging additional fees for various services provided to the property owners and businesses. Wayne asked if a donation could be made to the Middle School Bank, funding was budgeted for contributions, the specific organizations must be approved by the Council. A discussion ensued regarding fees and the possibility of revisiting the Town's fee structures. This does not have to be revised at the time of the budget and can be done at a later date. Eli asked that when reviewing fees if we could revisit utility billing and the charging of extra sewer charges. Kevin asked about the previous approved "rainy day fund"; Jo explained that due to increasing expenses and decreasing income this transfer of funds has not occurred in the last couple of years. Jo explained that some municipalities

build in a 3% increase to all taxes and fees each year to try to stay ahead of expenses. Eli asked if there were funds in the budget for repainting of the water tower; not at this time. With no further comments or questions, Manning asked for a motion to approve the budget. A motion to adopt was made by Hemstock, a second by Holland, a vote of 4-0 was entered.

A review of current fees and proposed changes were discussed. Fees discussed included storm water review, peddler's license, rental of the hall, antennas on the water tower or office buildings, etc.

With no other business to discuss, the meeting was adjourned at 8:02 PM.

Respectfully submitted,

Maggie Patterson
Town Clerk