

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
April 10, 2018

Present: Mayor Claude J. Morales, Jr.
Council Kevin Hemstock
Council Wayne Starkey

Town Administrator: Jo Manning

Media: Trish McGee

Attendees: Sgt. Stuart Lodge, Kent County Sheriff's Department; Dr. Wayne Benjamin, Birdiesan Martin

Minutes of previous meetings: The minutes of the March 13, 2018 meeting were reviewed. A motion to approve the minutes was made by Starkey, seconded by Hemstock; a vote of 3-0 was entered.

Kent County Sheriff's Report: Sgt. Stuart Lodge reviewed the report for March 2018. There were 43 speed assignments resulting in 57 warnings and 36 citations. The Sheriff's Department responded to 0 criminal complaints and 8 non-criminal calls for service.

Maryland Environmental Services Report: The MES report was reviewed.

Town Administrator Report: The report was reviewed. Paperwork will be submitted to LGIT for a claim for the major rain event that occurred in February 2018 and for the repair work at the Massey property. Jo will work with SHA to obtain a permit for the replacement of the sidewalk at the Massey location and contact the preferred concrete vendor previously approved by Council. Jo has been in contact with the Philadelphia Friends regarding the cemetery on East Cypress Street; they plan to renovate the fence and relocate the grave stones as previously discussed with the Town. Council Hemstock shared he was in possession of the gate and would return it to the Town Office for the Friends to renovate. Mayor Morales ask for confirmation the property lines are marked properly.

Financial Report: The financial report was reviewed. Bids were received for trash pickup and office cleaning. A motion to approve the bid from Chesapeake Trash was made by Kevin Hemstock, a second by Starkey, a vote of 3-0 was entered. The office cleaning contract was tabled until further information could be gathered regarding insurance coverage required by LGIT.

Code Enforcement Report: The code enforcement report was reviewed.

Engineer Report: There was no engineer's report.

Old Business:

- The position of Clerk-Treasurer was accepted by Margaret Patterson; her start date is to be April 23, 2018.
- 200 Sassafra Street – request for decrease in EDUs – a review was completed of procedures by other municipalities; a motion to approve the request to decrease the number of EDUs was made by Hemstock, a second by Starkey, a vote of 3-0 was entered.

New Business:

- Dr. Wayne Benjamin of Homeports made a presentation to the Council. Homeports provides services to the elderly population of Kent County. There services include transportation, preapproved vendors for use by the elderly, shopping services, and sponsoring of social events. There are various level of membership fees to participate; scholarships are available; fund raisers are hosted; and trial memberships are also available.
- Hemstock commented on the fallen trees branches at the site of the Elementary School. A letter will be sent to the Board of Education requesting these be cleared.

Council Member Comments: There were no comments.

Public Comments: There was no public comment.

Correspondence: All correspondence was reviewed.

Upcoming Events: Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Hemstock, a second by Starkey; a vote of 3-0 was entered at 7:30 PM.

Respectfully submitted,

Elizabeth Jo Manning
Town Administrator