

**Town of Millington
Planning Commission
Minutes of the Meeting
September 28, 2017**

Call to order: The meeting of the Planning Commission for the Town of Millington was called to order by Joyce Morales. The Commissioners in attendance were Moe Morton, Lewis Teat, and Sam Johnston. Also in attendance were Mayor Morales and Patty Cartagena-Santiago.

Swearing in of new Commissioner: Mayor Morales swore in Patty Cartagena-Santiago to fill the vacancy due to Kathy Hemstock's resignation.

Minutes: The minutes of the August 24, 2017 meeting were approved. A motion to accept was entered by Morton, a second by Johnston, approved 5-0 to accept was entered.

Old Business: All reports were reviewed.

New Business:

A request for an amendment to the Master Sign Plan for Tale Gate Market was reviewed. The request was to install a sign on the south facing wall next to the entrance to the building. The amendment was approved unanimously.

Amendments to the Town's Comp Plan was distributed for review. The amendments are to Section 3 – Land Use, Section 5 – Municipal Growth, and Section 7 – Water Resources. These amendments are necessary to allow for potential annexation requests in the future as well as to process the annexation request for Freeman Evans. Peter Johnston will be attending the October meeting to review these amendments and to answer any questions or concerns.

Jo shared information from her meeting with Amy Mordock, Kent County Planning. There are changes being made to Kent County's Comp Plan due to our comments and correction of the missing data and maps.

The Commissioners were reminded to consider what they would like to see in the annexation plan that is being developed by Freeman Evans. Jo informed every one of the new GASB accounting rule that states if there is a waiver of any taxes the Town must be able to justify what it is receiving in return. This is in case a negotiation occurs regarding waiver of any taxes or fees.

A motion to adjourn the meeting at 8:25 PM was made by Morton, a second was made by Johnston; a vote of 5-0 was entered.

Respectfully submitted,

Jo Manning, Town Administrator